

## Download Instructions

In order to view downloaded plans and specifications, you must first download and install two viewers. Links for these viewers can be found in the "Viewers" from the web sites listed below:

Adobe Acrobat Reader is a free viewer for the specifications.  
(<http://www.adobe.com/products/acrobat/readstep.html>)

MaxView Reader is a free viewer for the drawings.  
(<http://www.maxview.com/>)

Select the link for each viewer and follow the online instructions for downloading the file to your computer. Once installed, the readers can be used for all future solicitations.

Download and extract any .exe files, such as 04b01dwga.exe. Click on the .exe file, select 'Save' and place it in a directory of your choice. Once the file has been downloaded, double-click the file from within Windows Explorer to extract the files. Unzip the files to the c:\bids directory, as prompted. This will create DRAWINGS directories and will extract the solicitation's .cal files. It is recommended that you create a specs and amends directory for the PDF files.

The following is an example of the resulting directory structure:

```
C:\
|- BIDS      <BIDS Main Directory>
|  |- sol#   <Solicitation Directory, such as 04b0016>
|     |- AMENDS <Amendments>
|     |- DRAWINGS <Drawings>
|     |- SPECS <Specifications>
|     385-1-1.pdf <safety manual>
```

Download any .PDF files, such as 04b0001a.pdf. Right click on the PDF file, select 'Save Target As' and place it in the C:\bids\sol#\specs directory.

The drawings maybe viewed by opening the MaxView reader, selecting the sol#\drawings directory and double clicking the index (.maxfr) file. If you have established a link with MaxView reader and the index (.maxfr) you may double click the index (.maxfr) in the sol#\drawings directory to view the cal drawings.

The pdf files maybe viewed by opening the Acrobat reader, selecting the sol#\specs directory and double clicking the PDF file. If you have established a link with Acrobat reader and the PDF you may double click the PDF in the sol#\specs directory to view the PDF file.